

SPECIAL MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. 15
January 21, 2025

The special meeting of the Board of Directors, Osage County R.W.D. 15 was held on **January 21, 2025**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this special meeting was faxed to the Osage County Clerk office by 4:30 p.m. on **January 16, 2025**. The notice of the meeting and agenda was posted on the information board in the District's Business office at 4:30 p.m. on the **16th of January 2025**.

- I. Call to Order – Jerry Magee, Chairman at 5:30 p.m.
- II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Jerry Magee, Pattie Park, Jessica Hudson, Kelsi Teel, and Richard Holt.
Board members absent:
Board members late:
- III. Execution of Oath of Office and Loyalty Oath by newly elected Director Kelsi Teel
- IV. Execution of Oath of Office and Loyalty Oath by newly elected Director Richard Holt.
- V. The Board may discuss and may take action regarding Election of Officers for the year 2025.

The motion was made by **Richard Holt** and seconded by **Kelsi Teel** to elect Jerry Magee as District Chairman for the year 2025.

Motion carried. JM- Yes, PP-Yes, JH-Yes, RH-Yes, KT-Yes

The motion was made by **Richard Holt** and seconded by **Kelsi Teel** to elect Jessica Hudson as District Treasurer / Secretary for the year 2025.

Motion carried. JM- Yes, PP-Yes, JH-Yes, RH-Yes, KT-Yes

Motion made by **Richard Holt** and seconded by **Kelsi Teel** to elect Pattie Park as District Vice Chairman for the year 2025.

Motion carried. JM- Yes, PP-Yes, JH-Yes, RH-Yes, KT-Yes

- VI. The Board may consider and may approve or not approve pay request # 18 in the amount of \$7,407.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve pay request # 18 in the amount of \$7,407.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VII. The Board may consider and may approve or not approve pay request # 19 in the amount of \$4,449.35 to Osage Country RWD #15 for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Kelsi Teel** and seconded by **Jessica Hudson** to approve pay request # 19 in the amount of \$4,449.35 to Osage Country RWD #15 for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VIII. The Board may consider and may approve or not approve pay request # 20 in the amount of \$4,295.20 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve pay request # 20 in the amount of \$4,295.20 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- IX. The Board may discuss and may vote to approve or not approve Pay Request four in the amount of \$8,856.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04)

Motion made by **Kelsi Teel** and seconded by **Pattie Park** to approve Pay Request four in the amount of \$8,856.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04)

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- X. The Board may discuss and may vote to approve or not approve Pay Request five in the amount of \$13,340.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve Pay Request five in the amount of \$13,340.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- XI. The Board may discuss and may vote to approve or not approve the purchase and installation of a Warren Cat Generator at Javine Pump Station not to exceed the amount of \$64,000.00.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve the purchase and installation of a Warren Cat Generator at Javine Pump Station not to exceed the amount of \$64,000.00. *Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES*

- XII. The Manager will advise the Board of Directors of receipt of DEQ permit No. WLSC0057240934 and the board may vote to acknowledge receipt thereof.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to acknowledge receipt of DEQ permit No. WLSC0057240934.

Acknowledgement. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- XIII. The Board may consider and may vote to approve or not approve minutes of the previous meeting. **December 10, 2024**

Motion made by **Richard Holt** and seconded by **Kelsi Teel** to approve minutes of the previous meeting **December 10, 2024**. *Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES*

- XIV. The Board may review, consider, and may discuss the **December 2024** financial reports.

- XV. The Board may consider and may vote to approve or not approve monthly expenditures. **December 2024**

Motion made by **Pattie Park** and seconded by **Jessica Hudson** to approve monthly expenditures. **December 2024**. *Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES*

- XVI. District #15 Operation Report

XVII. The Board may consider and may vote to approve or not approve.
**NEW APPLICATIONS, TRANSFERS, FORFEITURES, LINE EXTENSIONS,
DEVELOPMENTS**

The complete list is available for review anytime during normal business hours before the meeting.

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve (06) New Applications, (11) Transfers, (0) Forfeitures, (0) Line Extensions, (1) Developments.
Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

XVIII. Adjournment

Motion made by **Richard Holt** seconded by **Kelsi Teel** to adjournment at 5:54 p.m.
Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES