

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
July 14, 2020

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **July 14, 2020** at the District's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2019**; and faxed to the Osage County Clerk office by 4:30 p.m. on **July 10, 2020**. The notice of meeting and agenda was posted on the information board in the District Business office by 4:30 p.m. on the **10th July 2020**.

I. Call to Order - Butch Barber, Chairman

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Butch Barber, Pattie Park, Jerry Magee, and Everett Forbes.

Board Members Late:

Board members absent: George Bowman

III. The Board will consider and may vote to approve or not approve minutes from previous meeting.

June 9, 2020 and June 16, 2020

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve the minutes from previous meetings **June 9, 2020 and June 16, 2020**.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM- Yes

IV. The Board will review, consider and may discuss the **June 2020** financial reports.

V. The Board will consider and may vote to approve or not approve monthly expenditures **June 2020**

Motion made by **Everett Forbes** and seconded by **Pattie Park** to approve monthly expenditures, **June 2020**. See attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

Complete list available for review anytime during normal business hours prior to meeting.

VI. The Board will discuss and may vote to approve or not approve Pay Request, three in the amount of \$84,726.44 to M&T Septic & Backhoe Service, Inc. for the Waterline West Pump Station and Waterline Project.

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve Pay Request, two in the amount of \$84,726.44 to M&T Septic & Backhoe Service, Inc. for the Waterline West Pump Station and Waterline Project

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

VII. The Board will discuss and may vote to approve or not approve the rate adjustment for the fiscal year 2020-2021.

Motion made by **Jerry Magee** and seconded by **Pattie Park** to approve the rate adjustment for the fiscal year 2020-2021 from \$6.10 to \$6.20 effective September 1, 2020 billing. - See attached rate schedule.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

VIII. The Board will discuss and may vote to approve or not approve Budget for fiscal year 2020-2021

Motion made by **Everett Forbes** and seconded by **Pattie Park** to approve the Budget fiscal year 2020-2021 as presented by Manager. - see attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

IX. The Board may discuss and may vote to approve or not approve the updated schedule of charges.

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve the updated schedule of charges as presented by Manager effective September 1, 2020. - see attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

X. The Board will discuss whether to approve or not approve the engagement of Kimberlye R. Mayer, CPA, P.C. for performance of 2020 audit service.

Motion made by **Pattie Park** and seconded by **Everett Forbes** to the engagement of Kimberlye R. Mayer, CPA, P.C. for performance of 2020 audit service. - see attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

XI. The Board will discuss whether to approve or not approve the engagement of Kristi L. Dobbin, CPA, for preparation of financial statements pertinent to 2020 audit.

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to the engagement of Kristi L. Dobbin, CPA, for preparation of financial statements pertinent to 2020 audit. - see attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

XII. District #15 Operation's Report - Johnna Kelley, District Manager.

The Manager presented a report on the District's operations.

XIII. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **Jerry Magee** and seconded by **Pattie Park** to approve (6) New Applications, (11) Transfers, (1) Forfeitures, (0) Line Extensions, and (0) Developments. See attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

XIV. Adjournment

Motion made by **Jerry Magee** and seconded by **Pattie Park** to adjournment at 6:02 p.m.

Motion carried. BB- Yes, PP-Yes, EF-Yes, JM-Yes

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

BUTCH BARBER, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

EVERETT FORBES, SEC/TREASURER

Jerry Magee, DIRECTOR

George Bowman, DIRECTOR