

SPECIAL MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
September 15, 2022

The special meeting of the Board of Directors, Osage County R.W.D. #15 was held on **September 15, 2022**, at the District's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this special meeting was provided to the Osage County Clerk on **September 9, 2022**; and faxed to the Osage County Clerk office by 4:30 p.m. on **September 9, 2022**. The notice of meeting and agenda was posted on the front information board at the District Business office by 4:30 p.m. on the **9th of September 2022**.

I. Call to Order - Butch Barber, Chairman

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Butch Barber, Pattie Park, Everett Forbes, and Jerry Magee.

Board Members late:

Board members absent: George Bowman

III. The Board will discuss and may vote to approve or not approve Pay Request one in the amount of \$4,200.00 to Bartlett and West for the ODOT Highway 20 and Javine 1" Waterline Relocation Project State/Federal Project.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve Pay Request one in the amount of \$4,200.00 to Bartlett and West for the ODOT Highway 20 and Javine 1" Waterline Relocation Project State/Federal Project. **Motion carried.** BB-Yes, PP-Yes, EF-Yes, JM-Yes

IV. The Board will discuss and may vote to approve or not approve Pay Request three in the amount of \$21,406.30 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project # STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Everett Forbes** seconded by **Jerry Magee** to approve Pay Request three in the amount of \$21,406.30 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project # STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. BB-Yes, PP-Yes, EF-Yes, JM-Yes

V. The Board will discuss whether to approve or not approve the engagement of Kimberlye R. Mayer, CPA, P.C. for performance of 2022 audit services.

Motion made by **Pattie Park** seconded by **Everett Forbes** to approve the engagement of Kimberlye R. Mayer, CPA, P.C. for performance of 2022 audit services. **Motion carried.** BB-Yes, PP-Yes, EF-Yes, JM-Yes

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- VI. The Board will discuss whether to approve or not approve the engagement of Kristi L. Dobbin, CPA, for preparation of financial statements pertinent to 2022 audit.

Motion made by **Jerry Magee** seconded by **Everett Forbes** to approve the engagement of Kristi L. Dobbin, CPA, for preparation of financial statements pertinent to 2022 audit. **Motion carried.** *BB-Yes, PP-Yes, EF-Yes, JM-Yes*

- VII. The Board will consider and may vote to approve or not approve minutes of previous meeting. **August 9, 2022.**

Motion made by **Jerry Magee** seconded by **Everett Forbes** to approve or not approve minutes of previous meeting. **August 9, 2022.**
Motion carried. *BB-Yes, PP-Yes, EF-Yes, JM-Yes*

- VIII. The Board will review, consider, and may discuss the **August 2022** Financial reports.

- IX. The Board will consider and may vote to approve or not approve monthly expenditures. **August 2022.**

Motion made by **Pattie Park** and seconded by **Everett Forbes** to approve **August 2022** monthly expenditures. **Motion carried.** *BB-Yes, PP-Yes, EF-Yes, JM-Yes - Complete list available for review anytime during normal business hours prior to meeting.*

- X. District #15 Operation's Report - Johnna Kelley, District Manager.

The Manager presented a report on the District's operations.

- XI. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve (6) New Applications, (10) Transfers, (2) Forfeitures, (1) Line Extensions, (0) Hydrant and (0) Developments. *See attached.*

Motion carried. *BB-Yes, PP-Yes, EF-Yes, JM-Yes*

- XII. Adjournment

Motion made by **Pattie Park** seconded by **Jerry Magee** to adjournment at 5:40 p.m. **Motion carried.** *BB-Yes, PP-Yes, EF-Yes, JM-Yes*

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

BUTCH BARBER, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

EVERETT FORBES, SEC/TREASURER

Jerry Magee, DIRECTOR

George Bowman, DIRECTOR

WEBSITE