

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
September 14, 2021

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **September 14, 2021**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2020**; and faxed to the Osage County Clerk office by 4:30 p.m. on **September 10, 2021**. The notice of meeting and agenda was posted on the information board in the District Business office by 4:30 p.m. on the **10th of September 2021**.

I. Call to Order - Butch Barber, Chairman

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Butch Barber, Pattie Park, Jerry Magee and George Bowman

Board members late:

Board members absent. Everett Forbes

III. The Board will discuss and may vote to approve or not approve Pay Request nine in the amount of \$7,000 to M&T Backhoe Service, Inc. for the Waterline West Pump Station and Waterline Project

Motion made by **Pattie Park** and seconded by **Jerry Magee** to approve Pay Request nine in the amount of \$7,000 to M&T Backhoe Service, Inc. for the Waterline West Pump Station and Waterline Project

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB -Yes

IV. The Board will discuss and may vote to approve or not approve the proposed quote from B&M Painting to paint the exterior of the business office located at 14415 N.

52nd W Ave. Skiatook, OK in the amount of \$6,800.00.

Motion made by **Jerry Magee** and seconded by **Pattie Park** to approve the proposed quote to the lowest responsible contractor B&M Painting to paint the exterior of the business office located at 14415 N. 52nd W Ave. Skiatook, OK in the amount of \$6,800.00.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

V. The Board will discuss and may vote to approve or not approve the purchase of a 2021 Silverado VIN#1GCUYEEL6MZ330723 from John Holt Chevrolet in the amount of \$39,649.00.

Motion made by **Jerry Magee** and seconded by **George Bowman** to approve the purchase of a 2021 Silverado VIN#1GCUYEEL6MZ330723 from John Holt Chevrolet in the amount of \$39,649.00.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

VI. The Board will discuss whether to approve or not approve the engagement of Kimberlye R. Mayer, CPA, P.C. for performance of 2021 audit services.

Motion made by **Jerry Magee** and seconded by **George Bowman** to approve the engagement of Kimberlye R. Mayer, CPA, P.C. for performance of 2021 audit services.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

VII. The Board will discuss whether to approve or not approve the engagement of Kristi L. Dobbin, CPA, for preparation of financial statements pertinent to 2021 audit.

Motion made by **George Bowman** and seconded by **Jerry Magee** to approve the engagement of Kristi L. Dobbin, CPA, for preparation of financial statements pertinent to 2021 audit.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

VIII. The Board will consider and may vote to approve or not approve minutes from previous meeting **August 10, 2021.**

Motion made by **Jerry Magee** and seconded by **George Bowman** to approve minutes from previous meeting **August 10, 2021.**

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

IX. The Board will review, consider, and may discuss the **August 2021** and Financial reports.

X. The Board will consider and may vote to approve or not approve monthly expenditures. **August 2021**

Motion made by **Pattie Park** and seconded by **George Bowman** to approve **August 2021** monthly expenditures.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

Complete list available for review anytime during normal business hours prior to meeting.

XI. District #15 Operation's Report - Johnna Kelley, District Manager.

The Manager presented a report on the district's operations.

XII. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **Jerry Magee** and seconded by **George Bowman** to approve (10) New Applications, (13) Transfers, (3) Forfeitures,

(0) Line Extensions, (0) Hydrant, and (0) Developments. See attached.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

XIII. Adjournment

Motion made by **Jerry Magee** seconded by **George Bowman** to adjournment at 6:25 p.m.

Motion carried. BB- Yes, PP-Yes, JM-Yes, GB-Yes

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

BUTCH BARBER, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

EVERETT FORBES, SEC/TREASURER

Jerry Magee, DIRECTOR

George Bowman, DIRECTOR