

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
November 9, 2021

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **November 9, 2021**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this special meeting was provided to the Osage County Clerk on October 22, 2021; and faxed to the Osage County Clerk's office by 4:30 p.m. on **November 6, 2021**. The notice of meeting and agenda was posted on the front window of the Districts Business office by 4:30 p.m. on the **6th of November 2021**.

I. Call to Order - Pattie Park, Vice - Chairman

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Pattie Park, Everett Forbes, and Jerry Magee

Board members late:

Board members absent. Butch Barber and George Bowman

III. The Board will discuss and may vote to approve or not approve Pay Request three in the amount of \$41,114.54 to Bates Infrastructure, LLC. for the ODOT Highway 20 Relocation Project State/Federal Project # STP-157A (121) UT, State Utility J/P#24267(06).

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve Pay Request three in the amount of \$41,114.54 to Bates Infrastructure, LLC for the ODOT Highway 3. Relocation Project State/Federal Project # STP-157A (121) UT, State Utility J/P#24267(06).

Motion carried. PP-Yes, JM-Yes, EF-Yes

IV. The Board will consider and may vote to approve or not approve an Amendment to Owner-Engineer Agreement between the District

11/9/21

and Bartlett & West, Inc. amending the professional services agreement between the District and Bartlett & West, Inc. dated November 12, 2019, regarding improvements by the Oklahoma Department of Transportation to U.S. Highway 20, west of Skiatook, which said Amendment would increase the original "not-to-exceed amount" by \$7,400.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve an Amendment to Owner-Engineer Agreement between the District and Bartlett & West, Inc. amending the professional services agreement between the District and Bartlett & West, Inc. dated November 12, 2019, regarding improvements by the Oklahoma Department of Transportation to U.S. Highway 20, west of Skiatook, which said Amendment would increase the original "not-to-exceed amount" by \$7,400 contingent of ODOT approval.

Motion carried. PP-Yes, JM-Yes, EF-Yes

- V. The Board will discuss and may vote to approve or not approve a Line Extension Reimbursement Agreement with Aaron Clark providing, generally, for the District's reimbursement to Mr. Clark of certain expenses in the total sum of \$9,480 to be incurred in completion of a proposed Line Extension Project.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve Line Extension Reimbursement Agreement with Aaron Clark providing, generally, for the District's reimbursement to Mr. Clark of certain expenses in the total sum of \$9,480 to be incurred in completion of a proposed Line Extension Project

Motion carried. PP-Yes, JM-Yes, EF-Yes

- VI. The Board may discuss and may approve or not approve Employee Temporary Wage Increase.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve Employee Temporary Wage Increase to be given on December 6, 2021.

Motion carried. PP-Yes, JM-Yes, EF-Yes

VII. The Board may discuss and may approve or not approve 2022 District Holidays.

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve 2022 District Holidays.

Complete list available for review anytime during normal business hours prior to meeting

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

VIII. The Board may discuss and may approve or not approve December 15, 2021, Osage County Courthouse notification for 2022 District Board Meetings.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve December 15, 2021, Osage County Courthouse notification for 2022 District Board Meetings.

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

IX. The Board will discuss and may vote to approve or not approve the rate adjustment to go in effect January 1, 2022.

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve rate adjustment to go in effect January 1, 2022.

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

X. The Board may discuss and may approve or not approve 2022 Annual Meeting Agenda.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve Annual Meeting Agenda.

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

XI. Board may discuss and then vote whether to keep open or close the District's existing savings account at Tulsa Federal Credit Union.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to close the District's existing savings account at Tulsa Federal Credit Union.

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

XII. The Board will consider and may vote to approve or not approve minutes of previous meeting October 26, 2021.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve minutes of previous meeting October 26, 2021.

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

XIII. The Board will review, consider, and may discuss the **October 2021** and Financial reports.

XIV. The Board will consider and may vote to approve or not approve monthly expenditures. **October 2021**

Motion made by **Everett Forbes** and seconded by **Jerry Magee** to approve **October 2021** monthly expenditures.

Motion carried. *PP-Yes, JM-Yes, EF-Yes*

Complete list available for review anytime during normal business hours prior to meeting.

XV. District #15 Operation's Report - Johnna Kelley, District Manager.

The Manager presented a report on the district's operations.

XVI. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **Jerry Magee** and seconded by **Everett Forbes** to approve (6) New Applications, (17) Transfers, (0) Forfeitures, (0) Line Extensions, (0) Hydrant, and (0) Developments. See attached.

*Motion made by **Jerry Magee** and seconded by **Everett Forbes** to not approve transfer for account #1103033.*

Motion carried. PP-Yes, JM-Yes, EF-Yes

XVII. Adjournment

Motion made by **Jerry Magee** seconded by **Everett Forbes** to adjournment at 6:19 p.m.

Motion carried. PP-Yes, JM-Yes, EF-Yes

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

BUTCH BARBER, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

EVERETT FORBES, SEC/TREASURER

Jerry Magee, DIRECTOR

George Bowman, DIRECTOR