

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
November 18, 2025

The regular meeting of the Board of Directors, Osage County R.W.D. 15 was held on **November 18, 2025**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2024**; and faxed to the Osage County Clerk office by 4:30 p.m. on **November 14, 2025**. The notice of the meeting and agenda was posted on the information board in the District's Business office at 4:30 p.m. on the **14th of November 2025**.

I. Call to Order – Jerry Magee, Chairman at 5:30 p.m.

II. Roll Call was called by Johnna Kelley, District Manager.

Board members were present: Jerry Magee, Pattie Park, Jessica Hudson, and Richard Holt.

Board members absent: Kelsi Teel

Board members late:

III. The Board will consider and may vote to approve or not approve Employee Temporary Wage Increase.

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve a one-time Temporary Wage Increase for each full-time employee in the amount of 1.5 times the weekly gross pay of each employee payable December 1, 2025. - ***Motion carried. JM -YES, PP-YES, JH-YES, RH-YES***

IV. The Board will consider and may vote to approve or not approve the 2026 Annual Meeting Agenda.

Motion made by **Richard Holt** and seconded by **Pattie Park** to approve the 2026 Annual Meeting Agenda. - ***Motion carried. JM -YES, PP-YES, JH-YES, RH-YES***

V. The Board will consider and may approve or not approve 2026 District Holiday Schedule.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve 2026 District Holiday Schedule. - ***Motion carried. JM -YES, PP-YES, JH-YES, RH-YES***

- VI. The Board will consider and may approve or not approve December 15, 2025, Osage County Courthouse notification for 2026 District Board Meetings.

Motion made by **Richard Holt** and seconded by **Jessica Hudson** to approve December 15, 2025, Osage County Courthouse notification for 2026 District Board Meetings. -

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

- VII. The Board may consider and may approve or not approve pay requests #32 in the amount of \$4,568.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Projects #STP-15B (048) UT, State Utility J/P#20288(06).

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve pay requests #32 in the amount of \$4,568.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Projects #STP-15B (048) UT, State Utility J/P#20288(06). -

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

- VIII. The Board may consider and may approve or not approve pay requests #33 in the amount of \$2,138.50 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Projects #STP-15B (048) UT, State Utility J/P#20288(06).

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve pay requests #33 in the amount of \$2,138.50 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Projects #STP-15B (048) UT, State Utility J/P#20288(06).-

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

- IX. The Board may consider and may approve or not approve pay requests #34 in the amount of \$233,495.75 to Pinney Dozer Service for the ODOT Highway 11 Relocation Project State/Federal Projects #STP-15B (048) UT, State Utility J/P#20288(06).

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve pay requests #34 in the amount of \$233,495.75 to Pinney Dozer Service for the ODOT Highway 11 Relocation Project State/Federal Projects #STP-15B (048) UT, State Utility J/P#20288(06). -

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

- X. The Board may discuss and may vote to approve or not approve Pay Request #15 in the amount of \$4,216.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve Pay Request #15 in the amount of \$4,216.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

- **Motion carried.** JM -YES, PP-YES, JH-YES, RH-YES

- XI. The Board may discuss and may vote to approve or not approve Pay Request #16 in the amount of \$5,456.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve Pay Request #16 in the amount of \$5,456.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04). –

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

- XII. The Board may consider and may vote to approve or not approve minutes of the previous meetings. **October 14, 2025**

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve minutes of the previous meetings. **October 14, 2025-**

Motion carried. JM -YES, PP-Abstain, JH-YES, RH-YES

- XIII. The Board may review, consider, and discuss the **October 2025** financial reports.

- XIV. The Board may consider and may vote to approve or not approve monthly expenditures. **October 2025**

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve monthly expenditures. **October 2025 - Motion carried.** JM -YES, PP-YES, JH-YES, RH-YES

- XV. District #15 Operation Report

- XVI. The Board may consider and may vote to approve or not approve.

**NEW APPLICATIONS, TRANSFERS, FORFEITURES, LINE EXTENSIONS,
DEVELOPMENTS**

The complete list is available for review anytime during normal business hours before the meeting.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve (5) New Applications, (18) Transfers, (1) Forfeitures, (0) Line Extensions, (0) Developments.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

XVII. Adjournment

Motion made by **Pattie Park** seconded by **Jessica Hudson** to adjournment at 5:47 p.m.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

JERRY MAGEE, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

JESSICA HUDSON, SEC/TREASURER

RICHARD HOLT – DIRECTOR

KELSI TEEL – DIRECTOR